Republic of the Philippines
City of Manila

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2022-02-83

NP - Small Value Procurement

February 22, 2022

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
    a. DTI Certificate of Registration
    b. Mayor's/Business Permit
    c. PhilGEPS Registration Number
    d. Income/Business Tax Return
    e. Omnibus Sworn Statement

Canvassed By:

EVELYN V. MANUGUID
Acting Supply Officer I

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Department of Engineering and Public Works Charge to: Other Supplies and Materials Expenses ABC: Php250,000.00	P.R. No. 332 O.B.R. No. 100-2201-00564		
1	155	pcs	Rain coat, plastic waterproof materials, poncho style with hood, free size, as per approved logo and color	Php 584.00	Php _____	Php _____
2	100	prs	Rain boots, long cut, black color, assorted sizes	Php 857.00	Php _____	Php _____
3	155	pcs	T-Shirts, long sleeves, bold letter infront (ENGINEERING) & at the back (MANILA), sizes large & XL as per approved design & color	Php 476.00	Php _____	Php _____
			x-x-x-x-x-x-x-x-x-x-x		Per Lot Basis Total	Php _____

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After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

_____
Printed Name/Signature

_____
Tel. No/Cellphone No.
e-mail address

_____
Date