

Republic of the Philippines
City of Manila
CITY GENERAL SERVICES OFFICE
REQUEST FOR QUOTATION (RFQ) No. 2022-02-88
NP-Small Value Procurement
February 22, 2022

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Certificate
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:


ERWIN M. PUNZALAN
Supply Officer II

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
Office: Department of Tourism, Culture and Arts of Manila PR No. 322 Charge to: Other Supplies and Materials Expenses OBR No. 100-2201-00541 ABC: Php143,175.60						
1.	20	cans	Air Freshener, 320ml/Can	Php 410.00	Php _____	Php _____
2.	100	bottles	Alcohol, 75% 500ml with Moisturizer	Php 150.00	Php _____	Php _____
3.	4	pcs	Broom, Soft (Tambo)	Php 326.00	Php _____	Php _____
4.	4	pcs	Broom, Stick (Tingting)	Php 51.00	Php _____	Php _____
5.	2	gallons	Detergent Liquid, 3.73 Liters/Gallon	Php 2,500.00	Php _____	Php _____
6.	20	cans	Disinfectant Spray, 340 Grams Net Content	Php 630.00	Php _____	Php _____
7.	5	cans	Insecticide, 500ml (330g)/Can	Php 490.00	Php _____	Php _____
8.	6	gallons	Liquid Hand Soap, 3.75Liter/Gal.	Php 450.00	Php _____	Php _____
9.	2	pcs	Mop Handle, 5Ft. Plastic Head, Heavy Duty	Php 594.00	Php _____	Php _____
10.	5	pcs	Mop Head, 100% Rayon, 400G	Php 315.00	Php _____	Php _____
11.	10	kilos	Rags, Cotton 7", 32 Pcs/Kg.	Php 98.00	Php _____	Php _____
12.	2	packs	Tissue, Facial, 2 Ply Sheets, 100 Pull/Pack	Php 104.00	Php _____	Php _____
13.	3	bottles	Toilet Bowl & Urinal Cleaner, 900ml-1000ml	Php 250.00	Php _____	Php _____
14.	2	packs	Toilet Deodorant Cake, 99% Paradichlorobenze	Php 219.50	Php _____	Php _____
15.	40	packs	Toilet Tissue Paper, 2 Ply Sheets, 12Rolls/Pack	Php 504.00	Php _____	Php _____
16.	80	pcs	Brush with Wooden handle	Php 420.00	Php _____	Php _____
17.	2	pcs	Thermal Scanner with Alcohol Dispenser & Stand	Php 4,408.80	Php _____	Php _____
18.	100	packs	Trash Bag, Plastic Black, Large, 10's	Php 280.00	Php _____	Php _____
x-x-x-x-x-x-x-x						
						TOTAL Php _____

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After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No./Cellphone No.
e-mail address

Date