

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2022-01-29

RP/Small Value Procurement

January 11, 2022

Company Name: _____
 Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Roxas Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be fifteen (15) calendar days.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration with Secretary's Certificate
 - b. Mayor's/Business Permit
 - c. PhilGIS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:



ANTONIO LASATMOS JR.
 Acting Supply Officer I

THELMA L. PEREZ
 Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Public Recreations Bureau Charge to: Capital Outlay year 2021 Machinery and Equipment Office Equipment ABC: Php760,000.00	OBR No. 100-2112-13013 PR No. 2020		
			VARIOUS OFFICE EQUIPMENT			
1	5	unit	AIRCONDITIONER 2hp Manual, 4-way Air Deflection	Php 60,000.00	Php _____	Php _____
2	2	set	AIRCONDITIONING CLEANING SET 2 unit VACUUM PUMP- 1/4hp 1.8cm 2 pcs PRESSURE WASHER- HPW220, 1200watts, 100ba 2 pcs SCREW DRIVER 2 pcs PILER LONG NOSE CUTTER 6" 2 pack RIVET 1/8 x 1/2 2 set COMBINATION TOOLS- 50pcs tool set 2 tank FREON (5KG) 2 pcs TESTER- Multi Tester yx 360tr 2 pcs CLAMP TESTER- 4000 counts meter 2 pack SILVER ROD blazing alloys- 50pcs/pack 2 can WAX - Pickling Paste 1kg can 2 pcs MAPP GAS TORCH 2 pcs EXTENSION OUTLET- 5m, 4-gang w/ switch 2 pcs WRENCH WITH GAUGE METER- 360 degree angle 1/2" wrench 2 pcs METAL SAW BLADE 24 teeth 2 pcs HAMMER- 8oz, Drop-drop forged carbon steel hammerhead 2 pcs ADJUSTABLE WRENCH 12" 2 unit DRILL W/ DRILL BIT SET- PRO IMPACT DRILL 600W 2 pcs TUBE CUTTER 3mm-28mm 2 set CLEANING TOOLS (1 GAL Liquid Detergent, 12pcs towel (Pranella) 2 unit PORTABLE WELDING MACHINE- Inverter 300A	Php 50,000.00	Php _____ Php _____	Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____ Php _____
3	8	pcs	INDUSTRIAL ELECTRIC FAN 26" Stand Fan, 3 aluminum blades, 4 speed settings, Power: 50-200W, Speed: 950-1350rpm, adjustable height	Php 15,000.00	Php _____	Php _____

4 1 unit MIMEOGRAPHING MACHINE Php 180,000.00 Php _____ Php _____
Print Speed: 60,80 and 100 ppm (3 levels)
Original size: 90mm x 140mm - 310mm x 435m
Scanning Area max: 297mm x 435mm
Scanning Resolution (printing and scanning): 300 dpi x 300 dpi

5 1 unit COPIER MACHINE Php 60,000.00 Php _____ Php _____
Functions: Copy, Print, Scan
Copy/Print Speed: A4 atleast 16ppm A3: atleast 9ppm
Scan Resolution: Max 600x 600 dpi
Conroller: 120 MHz (standard)
Memory: 32 GB

X-X-X-X-X-X-X-X-X-X Total Php _____
vvvvvvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above.

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date