

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-10-730

NP-Small Value Procurement

Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:

- a. DTI/SEC Certificate of Registration
- b. Mayor's/Business Permit
- c. PhilGEPS Registration Number
- d. Income/Business Tax Return
- e. Omnibus Sworn Statement

Canvassed By:


REYNALIN B. ASUNCION
Acting Supply Officer I

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Manila Health Department Charge to: Food Supplies Expenses ABC: Php549,432.00	PR No. 1807 OBR No. 100-2109-09406		
1.	21,132	packs	Biscuit, assorted wafer-chocolate and butter, 3 pcs per pack	Php 11.00	Php _____	Php _____
2.	21,132	sachets	Cereal Drink with milk 30 grams per sachet, Ingredients: Milk powder and sugar, Vitamins A, B1, B2, Folic Acid, Vitamins B12, D, E and Calcium X-X-X-X-X-X-X-X-X-X	Php 15.00	Php _____	Php _____
				PER LOT BASIS TOTAL	Php _____	

Printed Name/Signature

Tel. No/Cellphone No.

Date