Republic of the Philippines City of Manila

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-10-756

NP-Small Value Procurement

Company Name:	
Address:	

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

- 1. If applicable, indicate the specific brand, model/year and country of origin for each item.
- 2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
- 3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
- 4. Price validity shall be for a maximum period of 120 calendar days.
- 5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Returne. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ Officer-In-Charge

JOSE LEORIEL B. PASIA

Acting Supply Officer I ITEM QTY. UNIT ARTICLE AND DESCRIPTION **UNIT PRICE CEILING TOTAL PRICE** Office: Urban Settlements Office PR No. 1949 Charge to: Extraordinary and Miscellaneous Expenses OBR No. 100-2110-10753 ABC: Php79,000.00 800 Individual Ledger Card Php 50.00 pcs. Php Size: 9" x 7.5" Tag# 14pts. Order of Payments 2 Land-for-the-Landless 130.00 50 pads Php Php Duplicate Carbonized Size: 5" x 8" 3 50 130.00 pads Anak Bayan Php Php Duplicate Carbonized Size: 5" x 8" City Housing 50 Tondominium 1 pads Php 130.00 Php Duplicate Carbonized Size: 5" x 8" 5 Tondominium 2 50 130.00 pads Php Php Php Duplicate Carbonized

RFQ No. 2021-10-756

Procurement of Various Printed Materials

Size: 5" x 8"

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE		UNIT PRICE		TOTAL
			Office: Urban Settlements Office Charge to: Extraordinary and Miscellaneous Expenses ABC: Php79,000.00	PR No. 1 OBR No		-10753		
6	50	pads	Binondominium Duplicate Carbonized Size: 5" x 8"	Php	130.00	Php	Php	
7	50	pads	Basecommunity Duplicate Carbonized Size: 5" x 8"	Php	130.00	Php	PhpPhp	vvvvvvvvvv
			X-X-X-X-X-X-X-X-X-X					

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date