

CITY GENERAL SERVICES OFFICE

REQUEST FOR PRICE QUOTATION (RFQ) No. 2021-08-555

NP-Small Value Procurement

August 26, 2021

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within four (4) months upon receipt of Purchase Order
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
  - a. DTI Certificate of Registration
  - b. Mayor's/Business Permit
  - c. PhilGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ  
Officer-In-Charge

DUANNIE C. GONZALES  
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Ospital Ng Maynila Medical Center Charge to: Repair & Maintenance Machinery & Equipment ABC: Php532,900.00	PR No. 1399 OBR No. 100-2108-07696		
1	1	lot	Comprehensive Maintenance of Three (3) units Bed Elevator	Php 532,900.00	Php _____	Php _____
			Scope of Work: <ol style="list-style-type: none"><li>a. Complete check up</li><li>b. Inspection of all components</li><li>c. When deemed necessary, lubricate and adjust all machinery, control parts, locks and accessory equipment, including the traction machine, switches and electrical wiring</li><li>d. Replacement of defective parts.</li></ol> X-X-X-X-X-X-X-X-X-X			
					Total . . . . .	Php _____ vvvvvvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No/Cellphone No.  
e-mail address