

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-07-431

NP-Small Value Procurement

July 12, 2021

Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Certificate
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:


ERWIN M. MUNZALAN
Supply Officer II

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Office of the Mayor Charge to: Other Supplies and Materials Expenses ABC: Php742,020.00	PR No. 1039 OBR No. 100-2106-05884		
1	60	pcs	Air freshener, gel	Php 220.00	Php _____	Php _____
2	318	bottles	Air freshener, spray	Php 200.00	Php _____	Php _____
3	568	bottles	Alcohol, 70% solution, isopropyl	Php 200.00	Php _____	Php _____
4	108	pcs	Bathroom deodorizer	Php 60.00	Php _____	Php _____
5	81	pcs	Broom, soft, tambo	Php 200.00	Php _____	Php _____
6	12	pcs	Broom, sticks with wooden handle	Php 100.00	Php _____	Php _____
7	2	pcs	Bucket, bathroom	Php 200.00	Php _____	Php _____
8	95	pcs	Detergent Bar, long	Php 50.00	Php _____	Php _____
9	140	packs	Detergent Powder, 50g 12/pack	Php 150.00	Php _____	Php _____
10	2	pcs	Dipper, plastic	Php 60.00	Php _____	Php _____
11	32	pcs	Dirt & Stain remover, wipeout	Php 120.00	Php _____	Php _____
12	234	bottles	Dishwashing Liquid, 500ml, scented	Php 200.00	Php _____	Php _____
13	190	bottles	Disinfectant Liquid, multipurpose cleaner, 1 liter	Php 450.00	Php _____	Php _____
14	50	bottles	Disinfectant Spray, sanitizing	Php 650.00	Php _____	Php _____
15	19	pcs	Dust pan, stainless	Php 100.00	Php _____	Php _____
16	74	packs	Flannel Fabric, cleaning cloth, dozen	Php 200.00	Php _____	Php _____
17	36	bottles	Furniture Polish, 300ml	Php 400.00	Php _____	Php _____
18	138	bottles	Insecticide, aerosol, odorless	Php 500.00	Php _____	Php _____
19	42	rolls	Rope, plastic straw twine for packaging	Php 150.00	Php _____	Php _____
20	94	pcs	Scrubbing Sponge	Php 25.00	Php _____	Php _____
21	150	pcs	Soap, Hand, bar, anti bacterial	Php 60.00	Php _____	Php _____
22	194	bottles	Soap, Liquid, gel, 500 ml	Php 150.00	Php _____	Php _____
23	16	pcs	Spin Mop, 360 rotating with wringer	Php 650.00	Php _____	Php _____
24	39	pcs	Spin Mop, head refill/replacement	Php 120.00	Php _____	Php _____
25	340	packs	Tissue, 3-ply, 12's rolls	Php 200.00	Php _____	Php _____
26	348	packs	Tissue, paper towel, white	Php 50.00	Php _____	Php _____
27	192	packs	Trash Bags large 20s	Php 400.00	Php _____	Php _____

ITEM QTY. UNIT

ARTICLE AND DESCRIPTION

CEILING PRICE

UNIT PRICE

TOTAL

Office: Office of the Mayor
Charge to: Other Supplies and Materials Expenses
ABC: Php742,020.00

PR No. 1039
OBR No. 100-2106-05884

28 14 pcs
29 18 pcs

Trash Bin, swing cover
Waste Basket, office, metal mesh
X-X-X-X-X-X-X-X-X-X

Php 300.00 Php _____
Php 250.00 Php _____

TOTAL Php _____
vvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date