

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-06-344
NP-Small Value Procurement

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within **seven (7) calendar days** from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within **fifteen (15) calendar days** upon receipt of **Purchase Order**.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ
Officer-In-Charge

JOSE LEORIEL B. PASIA
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Urban Settlements Office Charge to: Capital Outlay - Information and Communication Technology Equipment ABC: Php801,550.00	PR No. 937 OBR No. 100-2105-04908		
1	9	unit	Laptop 3350H, 2.1GHz with Precision Boost up to 3.7GHz 4GB memory 256GB NVMe SSD 1TB 2.5 inch, 5400RPM HDD 4GB of dedicated GDDR5 VRAM 15.6 in display with IPS (In-Plane Switching) technology Full HD 1920 x 1080	Php 60,000.00	Php _____	Php _____
2	5	unit	Genuine Licensed Operating System Software Printer Print, Scan, Copy ISO standard print speed (A4): up to 8.0 ipm black/4.0 ipm colour Wireless, Wireless Pictbridge, Direct Wireless Recommended monthly print volume: 50-200 pages	6,500.00	Php _____	Php _____
3	4	unit	Desktop Processor: Core i3-9100 Memory: 4GB Hard disk: 1TB (storage) Graphic Card: 2GB Operating System: Genuine Licensed Operating System Software Monitor: 21.5" Monitor	54,300.00	Php _____	Php _____

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RFQ No. 2021-06-344
Procurement of Various IT Equipment

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Urban Settlements Office Charge to: Capital Outlay - Information and Communication Technology Equipment ABC: Php801,550.00	PR No. 937 OBR No. 100-2105-04908		
4	3	unit	External Hard Drive 1TB Slim Blk External Hard Drive High-speed USB 3.0 and 2.0 connectivity Dimension: 4.468in x 2.992in x 0.476in x-x-x-x-x-x-x-x-x-x	3,950.00	Php _____	Php _____
					Total	Php _____ vvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No./Cellphone No.
e-mail address

Date