

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-05-260
NP-Small Value Procurement

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

JOSE LEORIEL B. PASIA
Acting Supply Officer I

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Department of Engineering and Public Works Charge to: Repairs and Maintenance-Machinery and Equipment ABC: Php746,487.84	PR No. 755 OBR No. 100-2104-03279		
1	1	lot	Supply of Labor and Materials for the repair of One (1) unit HINO 500 Vacuum truck.	Php 746,487.84	Php _____ Total Php _____	Php _____ vvvvvvvvvvvvvvvv

Scope of Work:

1. Body cleaning - Cleaning of entire unit.
 2. Replace air filter - 1 set and brake system and hoses.
 3. Body repair - Repair all damage parts of the head, replace of passenger side window and door locks.
 4. Replace inside ceiling and right side walling cover (HEAD)
 5. Re-painting of head - 1/2 back, right side, 1/4 front.
 6. Replacement of right side fender, mud guard.
 7. Replacement of front right tire.
 8. Road test the unit.
- x-x-x-x-x-x-x-x-x-x-x

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No./Cellphone No.
e-mail address

Date