

REQUEST FOR QUOTATION (RFQ) No. 2021-04-203

NP-Small Value Procurement
April 28, 2021

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model and year for each item.
2. Delivery period shall be within fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

NOEMI D. BOLINAS
Supply Officer III

THELMA L. PEREZ
Officer-in-Charge

ITEM	QTY	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: City General Services Office Charge to: Repair and Maintenance -Machinery and Equipment ABC: Php 83,000.00	PR No. 742 OBR No. 100-2104-03494		
1	2	lots	On site service and repair of the north-facing and east-facing clocks including full diagnosis, replacement of all worn out/damaged parts, cleaning with lubrication for accurate clock system	Php 24,342.00	Php _____	Php _____
2	1	lot	Supply with installation of control microprocessor board with one year warranty X X X X X X	Php 34,316.00	Php _____	Php _____
PER LOT BASIS TOTAL:					Php _____	

After having carefully read and accepted your terms and conditions, I/We hereby quote on the item/s at prices listed above.

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date