

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-04-185

NP-Small Value Procurement  
April 27, 2021

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arrocero Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
  - a. DTI/SEC Certificate of Registration
  - b. Mayor's/Business Permit
  - c. PhilGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

BIENVENIDO V. ALDABA, JR.  
Supply Officer III

THELMA L. PEREZ  
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Sta. Ana Hospital Gen Andres Bonifacio Memorial Medical Cent Charge to: Repair and Maintenance Machinery & Equipment ABC: Php284,667.00	PR No. 530, 534 PR No. 540	OBR No. 100-2103-02165, 100-2103-02162 OBR No. 100-2104-02735	
1	1	lot	SAH PR No. 530 Preventive Maintenance of Two (2) units of Anesthesia Machine with Serial Nos. SP2011011 and SP2011014 Scope of Work: * General functional check-up, cleaning & calibration. * Implementation of revisions & updates as made available by the principal * Update the technician in-charge on the daily maintenance & upkeep of the system * Repair the system during the regular working hours whenever it goes out-of-order. * Service calls other than the scheduled (4) quarterly visit shall be free of charge.	Php 82,667.00	Php _____	Php _____
2	1	lot	SAH PR No. 534 Preventive Maintenance of Two (2) units Generator Set Serial No. DNMNPaet No. MN422000-42830P and G180602A05	Php 128,000.00	Php _____	Php _____

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
------	------	------	-------------------------	---------------	------------	-------

Office: Sta. Ana Hospital  
 Ost. Andres Bonifacio Memorial Medical Center  
 Charge to: Repair and Maintenance  
 Machinery & Equipment  
 ABC: Php284,667.00

PR No. 530, 534 OBR No. 100-2103-02165,  
 PR No. 540 100-2103-02162  
 OBR No. 100-2104-02735

**SCOPE OF WORK**

- \*Visual Inspection of Genset unit for damage, leak, loose, or frayed wiring, belts, air intake at exhaust restriction.
- \*Conduct change oil and filters
- \*Drain water sediments from fuel tank and fuel filters
- \*Check, clean, retighten and grease battery terminals
- \*Test run Genset, monitor and record operating parameters.
- \*Submit service reports upon completion of preventive maintenance including recommendation if any.
- \* Service calls other than the scheduled (4) quarterly visit shall be free of charge.

3	1	lot	GABMMC PR No. 540	Php 37,000.00	Php _____	Php _____
---	---	-----	-------------------	---------------	-----------	-----------

**PREVENTIVE MAINTENANCE OF ONE (1) UNIT  
 ANESTHESIA MACHINE**

Brand: Drager  
 Model: Vapor 2000/ SN: ASKC-1373

**SCOPE OF WORK:****ANESTHESIA MACHINE:**

1. Check the actual anesthesia drugs applications based on vaporizer setting.
2. Verify the actual anesthesia drugs output of vaporizer.
3. Select the anesthesia vaporizer in multiple setting to check the accuracy of the said verifications.
4. Use of anesthesia gas verifier to measure the actual drugs infused.
5. Cleaning of the gas verifier and checking of proper mounting for possible leakage.

**VAPORIZER: SN/ ASKC-1273**

1. Check and verify anesthetic gas delivered.
2. Calibrate the gas flow of anesthetic gas from lowest to highest settings.
3. Check oxygen flow at 2lpm with certain anesthetic gas flow.
4. Check for any possible leakage of anesthetic gas.
5. Cleaning of the main unit.

4	1	lot	PREVENTIVE MAINTENANCE OF ONE (1) UNIT	Php 37,000.00	Php _____	Php _____
---	---	-----	--	---------------	-----------	-----------

**ANESTHESIA MACHINE**

Brand: Penlon  
 Model: Sigma Delta / SN: D0508-0340

**SCOPE OF WORK:****ANESTHESIA MACHINE:**

1. Check the actual anesthesia drugs applications based on vaporizer setting.
2. Verify the actual anesthesia drugs output of vaporizer.

Y.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
		Office: Sta. Ana Hospital Ost Andres Bonifacio Memorial Medical Center	PR No. 530, 534 PR No. 540	OBR No. 100-2103-02165, 100-2103-02162	
		Charge to: Repair and Maintenance Machinery & Equipment		OBR No. 100-2104-02735	
		ABC: Php284,667.00			
		3. Select the anesthesia vaporizer in multiple setting to check the accuracy of the said verifications.			
		4. Use of anesthesia gas verifier to measure the actual drugs infused.			
		5. Cleaning of the gas verifier and checking of proper mounting for possible leakage.			
		<b>VAPORIZER:</b>			
		1. Check and verify anesthetic gas delivered.			
		2. Calibrate the gas flow of anesthetic gas from lowest to highest settings.			
		3. Check oxygen flow at 2lpm with certain anesthetic gas flow.			
		4. Check for any possible leakage of anesthetic gas.			
		5. Cleaning of the main unit.			
		x-x-x-x-x-x-x-x-x-x			
			TOTAL	Php _____	
			PER LOT BASIS GRAND TOTAL	Php _____	~~~~~

I/We hereby carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No/Cellphone No.  
e-mail address

\_\_\_\_\_  
Date