

CITY GENERAL SERVICES OFFICE

REQUEST FOR PRICE QUOTATION (RFQ) NO. 2021-03-88
NP - Small Value Procurement
March 3, 2021

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within Fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:

- a. DTI / SEC Certificate of Registration with Secretary's Certificate
- b. Mayor's/ Business Permit
- c. PHILGEPS Registration Number
- d. Income/Business Tax Return
- e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ
Officer-In-Charge

CLARK BENZON L. CASUCO
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Manila City Council Charge to: Other Supplies and Materials Expenses ABC: Php135,233.50	PR No. 371 OBR No. 100-2102-01091		
1	80	bottles	Alcohol, 75% 500 ml/bottle	Php 158.50	Php _____	Php _____
2	30	packs	Trashbag, plastic, black, 100pcs/pack	Php 608.50	Php _____	Php _____
3	10	kilos	Round Rags, 7" diameter, 32 pcs/kl	Php 111.50	Php _____	Php _____
4	53	bottles	Toilet Bowl Cleaner, high quality/btl	Php 287.00	Php _____	Php _____
5	53	pouch	Detergent Powder, 850 grms/pouch	Php 203.00	Php _____	Php _____
6	30	packs	Toilet Deodorant Cake, 12pcs/pack	Php 504.50	Php _____	Php _____
7	30	cans	Airfreshner, 320ml/can	Php 471.00	Php _____	Php _____
8	23	pcs.	Bathroom Soap, 90 grms/pc	Php 80.00	Php _____	Php _____
9	8	pcs.	Mop Handle, 5ft plastic head, heavy duty/pc	Php 682.50	Php _____	Php _____
10	18	pcs.	Mop Head, 100% rayon, 400g/pc	Php 362.00	Php _____	Php _____
11	60	packs	Toilet Tissue Paper, 12 rolls/pack	Php 238.50	Php _____	Php _____
12	16	pcs.	Broom Soft (tambo), high quality/pc	Php 374.00	Php _____	Php _____
13	3	cans	Floor Wax/can	Php 1,024.50	Php _____	Php _____
14	10	cans	Furniture Cleaner, 330ml/can	Php 513.50	Php _____	Php _____
15	10	cans	Insecticide 500ml/can	Php 563.00	Php _____	Php _____
			x-x-x-x-x-x-x-x			
			Per Lot Basis Total.....			Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date