

CITY GENERAL SERVICES OFFICE

REQUEST FOR PRICE QUOTATION (RFQ) NO. 2021-03-152

NP - Small Value Procurement

March 29, 2021

Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within Fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:

- a. DTI / SEC Certificate of Registration with Secretary's Certificate
- b. Mayor's/ Business Permit
- c. PHILGEPS Registration Number
- d. Income/Business Tax Return
- e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ
Officer-In-Charge

CLARK BENZON L. CASUCO
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Manila City Council Charge to: Other Supplies and Materials Expenses ABC: Php367,135.00	PR No. 501 OBR No. 100-2103-01968		
1	50	gallons	Alcohol, 70% Isopropyl with pump/galon	Php 1,127.00	Php _____	Php _____
2	50	cans	Disinfectant spray, 340 grams/can	Php 579.60	Php _____	Php _____
3	111	liters	Disinfectant Liquid Cleaner, multipurpose, 1 liter	Php 500.00	Php _____	Php _____
4	2	pcs.	Table sign for Secretary & Asst. Secretary to the City Council	Php 13,717.50	Php _____	Php _____
5	50	pcs.	Extension Cord, 6-way gang with circuit breaker	Php 1,000.00	Php _____	Php _____
6	6	units	Trolley push cart, 300kg capacity	Php 6,000.00	Php _____	Php _____
7	100	bottles	Sanitizing gel, with pump dispenser, 500ml/btl.	Php 400.00	Php _____	Php _____
8	100	packs	Flannel Fabric, cleaning cloth, dozen/pack	Php 200.00	Php _____	Php _____
9	185	bottles	Soap, liquid gel, 500 ml.	Php 150.00	Php _____	Php _____
0	85	pcs.	Trash Can, swing cover, medium 9L.	Php 256.00	Php _____	Php _____
1	84	packs	Cups, disposable styrofoam, 25pcs/pack	Php 40.00	Php _____	Php _____
			x-x-x-x-x-x-x-x Per Lot Basis Total.....			Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No./Cellphone No.
e-mail address

Date