

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-03-131

NP - Small Value Procurement

March 22, 2021

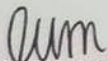
Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within nine (9) months upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:


 EVELYN V. MANUGUID
 Acting Supply Officer I

THELMA L. PEREZ
 Officer-In-Charge

M	QTY.	UNIT	ARTICLE AND DESCRIPTION		CEILING PRICE	UNIT PRICE	TOTAL
		OFFICE	P.R. NO.	OBR NO.	One (1) year 2021 ABC:	April to December 2021 ABC:	
		Sta. Ana Hospital	175	100-2101-00431	Php150,000.00	Php112,500.00	
		Sta. Ana Hospital	176	100-2101-00432	Php348,000.00	Php261,000.00	
		Ospital ng Tondo	191	100-2101-00449	Php180,000.00	Php135,000.00	
				TOTAL ABC:	Php678,000.00	Php508,500.00	

Charge to: Repairs and Maintenance - Machinery and Equipment

Comprehensive Maintenance including Repair of Elevators for the Two (2) City Hospitals for the period April to December 31, 2021

S.A.H. - P.R. NO. 175

1	lot	1 Passenger Elevator - 1600 kgs. -60mpm-5/8	Php 112,500.00	Php _____	Php _____
		Scope of Work			
		* Once a month visit/ examination for the one unit elevator (9 visits)			
		* Oiling and cleaning of the machine on regular basis			
		* Greasing/Oiling of bearings & guides on regular basis			
		* Making the necessary minor adjustments			
		* Provide callback service between regular examinations not beyond 5 pm.			
		* Supplies such as oil (except Gear & Hydraulic Oil), greases, preservatives & cleaning materials, when necessary.			
		* All works are to be performed during regular working days/hours.			
		* Should parts for preventive maintenance &/or corrective repair be required, these will be repaired or replaced due to normal wear & tear.			
		* Service calls other than the scheduled (9) monthly visit shall be free of charge.			

x-x-x-x-x-x-x-x-x-x-x

SUB TOTAL Php _____

Comprehensive Maintenance including Repair of Elevators for the
Two (2) City Hospitals for the period April to December 31, 2021
March 22, 2021

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
				One (1) year 2021 ABC:	April to December 2021	
		OFFICE	P.R. NO.	OBR NO.		
		Sta. Ana Hospital	175	100-2101-00431	Php150,000.00	Php112,500.00
		Sta. Ana Hospital	176	100-2101-00432	Php348,000.00	Php261,000.00
		Ospital ng Tondo	191	100-2101-00449	Php180,000.00	Php135,000.00
				TOTAL ABC:	Php678,000.00	Php508,500.00

Charge to: Repairs and Maintenance - Machinery and Equipment

			S.A.H. - P.R. NO. 176			
2	1	lot	2 Sigma Elevator - 1000 kgs	Php 261,000.00	Php _____	Php _____
			Scope of Work			
			* Once a month visit/ examination for the one unit elevator (9 visits)			
			* Oiling and cleaning of the machine on regular basis			
			* Greasing/Oiling of bearings & guides on regular basis			
			* Making the necessary minor adjustments			
			* Provide callback service between regular examinations not beyond 5 pm.			
			* Supplies such as oil (except Gear & Hydraulic Oil), greases, preservatives & cleaning materials, when necessary.			
			* All works are to be performed during regular working days/hours.			
			* Should parts for preventive maintenance &/or corrective repair be required, these will be repaired or replaced due to normal wear & tear.			
			* Service calls other than the scheduled (9) monthly visit shall be free of charge.			
			X-X-X-X-X-X-X-X-X-X			
			O.N.T. - P.R. NO. 191			
3	1	unit	Elevator	Php 135,000.00	Php _____	Php _____
			Scope of Work			
			* Once a month visit/ examination for the one unit elevator (9 visits)			
			* Oiling and cleaning of the machine on regular basis			
			* Greasing/Oiling of bearings & guides on regular basis			
			* Making the necessary minor adjustments			
			* Provide callback service between regular examinations not beyond 5 pm.			
			* Supplies such as oil (except Gear & Hydraulic Oil), greases, preservatives & cleaning materials, when necessary.			
			* All works are to be performed during regular working days/hours.			
			* Should parts for preventive maintenance &/or corrective repair be required, these will be repaired or replaced due to normal wear & tear.			
			* Service calls other than the scheduled (9) monthly visit shall be free of charge.			
			X-X-X-X-X-X-X-X-X-X			
					SUB TOTAL	Php _____
					Per Lot Basis Total	Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.

Date