

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-03-130

NP-Small Value Procurement

March 22, 2021

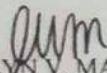
Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within nine (9) months upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
  - a. DTI Certificate of Registration
  - b. Mayor's/Business Permit
  - c. PhilGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

  
EVELYN V. MANUGUID  
Acting Supply Officer I

THELMA L. PEREZ  
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Gat. Andres Bonifacio Memorial Medical Center Charge to: Repairs & Maintenance- Machinery & Equipt. One (1) year 2021 ABC: Php1,279,992.00	PR No. 061 OBR No. 100-2101-00208 April to December 2021 Php959,994.00		
1	1	lot	Comprehensive Maintenance including Repair of Elevators for the period April to December 2021 2 units of Elevator in the Hospital Main Building 1 unit of Elevator in Flora V. Valisno de Siojo Dialysis Center Scope of Work: * Once a month (9) complete check up for three units of elevator * Oiling and cleaning of the machine on regular basis * Making the necessary minor adjustments * Provide call back service between regular examinations not beyond 5 pm. * Supplies such as oil (except Gear & Hydraulic Oil), greases, preservatives & cleaning materials, when necessary. * All works are to be performed during regular working days/hours. * Should parts for preventive maintenance &/or corrective repair be required, these will be repaired or replaced due to normal wear & tear. * Service calls other than the scheduled monthly visit shall be free of charge. X-X-X-X-X-X-X-X-X-X	Php 959,994.00	Php _____	Php _____
				Per Lot Basis Total . . . . .	Php _____	vvvvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No/Cellphone No.

\_\_\_\_\_  
Date