

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2021-03-112

NP-Small Value Procurement

March 10, 2021

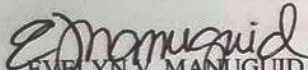
Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within ten (10) months upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:


EVELYN V. MANUGUID
Acting Supply Officer I

THELMA L. PEREZ
Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Sta. Ana Hospital Charge to: Repairs & Maintenance- Machinery & Equipment ABC: Php681,040.00	PR No. 403 OBR No. 100-2102-01390		
1	1	lot	PREVENTIVE MAINTENANCE SERVICES FOR AIRCONDITIONING SYSTEM			
	2	units	FLOOR MOUNTED,3 TONNER,INVERTER TYPE SN: MM586987 & MM586595	Php 30,640.00	Php _____	Php _____
	9	units	CEILING MOUNTED,3 TONNER,INVERTER TYPE SN: JM584176, GM585766, JM584150 SN: GM585794, JM584070, JM584058 SN: JM584136, JM584063, JM584177	Php 30,640.00	Php _____	Php _____
	20	units	WINDOW TYPE,2.5 TONNER,INVERTER TYPE SN:1483580000311,1483580000185,1483580000447 SN:1483580000447,1483590001114,1483590001108 SN:1483580000139,148350000273,1483580000312 SN:1483590001052,1483580000674,1483590001032 SN:148350000999, 1483590001130,1483590001036 SN:1483590001031,1483590001060,1483580000315 SN:1483580000180, 1483580000273 SCOPE OF WORK *Provide quarterly preventive maintenance service including quarterly general cleaning, monthly check-up and submit quarterly reports on condition of the airconditioning units. *Check any abnormal noise/excessive vibration in evaporator. *Check and clean evaporator cooling coil.	Php 17,200.00	Php _____	Php _____

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Office: Sta. Ana Hospital
 Charge to: Repairs & Maintenance- Machinery & Equipment
 ABC: Php681,040.00

PR No. 403
 OBR No. 100-2102-01390

- *Check evaporator motor and fan blade.
- *Check thermostat control and its electrical wiring.
- *Check refrigerant lines for any leak.
- *Check and clean evaporator drain and strainer
- *Check compressor and condenser housing.
- *Check condenser fan guard.
- *Check condenser motor and fan motor blades.
- *Check external refrigerant lines for leaks and conduits for damage.
- *Check built-in compressor overload contents for deterioration.
- *Check and clean air filters.
- *Check inside evaporator and condenser enclosures.
- *Check compressor for excessive vibration level.
- *Take ampere readings using clamp ammeter
 - a.) Compressor Motor
 - b.) Condenser Fan motor
 - c.) Evaporator Fan Motor
- *Check electrical controls and retighten loose terminal lugs
- *Check thermostat contacts, re-calibrate thermostat when necessary.
- *Check refrigerant controls and service valves.
- *Check all mechanical mounting brackets and vibration isolator.
- *Check-up the operating condition of compressor motor and evaporator blower motor.
- *Check condition of gate valves, flow setter, thermometer and gauges.
- *Keep the unit clean and tidy.

x-x-x-x-x-x-x-x-x-x

Per Lot Basis Total Php _____
vvvvvvvvvvvvvv

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date