

CITY GENERAL SERVICES OFFICE

**REQUEST FOR PRICE QUOTATION (RFQ) NO. 2020-11-782**

NP - Small Value Procurement

November 24, 2020

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within Fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
  - a. DTI / SEC Certificate of Registration with Secretary's Certificate
  - b. Mayor's/ Business Permit
  - c. PHILGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ  
Officer-In-Charge

CLARK BENZON L. CASUCO  
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Universidad De Manila Charge to: Repairs and Maintenance - Furniture Fixtures ABC: Php98,236.50	PR No. 1602 OBR No. 100-2010-09602		
			<b>Repair of Armchairs</b>			
1	10	gals.	B/S Tile Red	Php 1,287.50	Php _____	Php _____
2	10	gals.	Plastic Varnish (mahogany)	Php 683.00	Php _____	Php _____
3	2	gals.	Lacquer Thinner	Php 300.00	Php _____	Php _____
4	20	pcs.	Sanding Paper #120	Php 22.00	Php _____	Php _____
5	6	pcs.	Paint Brush #2	Php 48.00	Php _____	Php _____
6	50	pcs.	Facia Board 3/4"x3"x10'	Php 339.50	Php _____	Php _____
7	50	pcs.	Facia Board 3/4"x4"x10'	Php 452.50	Php _____	Php _____
8	10	pcs.	Cutting Disk 5"	Php 56.00	Php _____	Php _____
9	3	pcs.	Grinding Disk 4"	Php 127.00	Php _____	Php _____
10	10	kls.	Welding Rod 3/32 (ord.)	Php 206.50	Php _____	Php _____
11	1	kilo	Alloy Rivet 3/16"x1 1/4"	Php 86.00	Php _____	Php _____
12	2	pcs.	Hacksaw Blade H.D.	Php 107.00	Php _____	Php _____
13	5	pcs.	3/4"x4"x8' Marine Plywood	Php 1,270.00	Php _____	Php _____
14	2	gals.	B/S QDE Black	Php 643.00	Php _____	Php _____
15	1	pc.	Drill Bit 3/16 Ø	Php 127.00	Php _____	Php _____
16	10	gals.	B/S Red Oxide Paint	Php 597.00	Php _____	Php _____
17	1	unit	Jigsaw, Model 4300BV, 390w, Input Rating Capacity 2 1/8 Max. Cutting Capacity, 1"Length of Stroke, 0-3, 100 Stroke Per Min.	Php 20,564.50	Php _____	Php _____

x-x-x-x-x-x-x-x

Per Lot Basis Total.....

Php \_\_\_\_\_

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

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Printed Name/Signature

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Tel. No/Cellphone No.  
e-mail address

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Date