

CITY GENERAL SERVICES OFFICE

REQUEST FOR PRICE QUOTATION (RFQ) NO. 2020-11-781

NP - Small Value Procurement

November 24, 2020

Company Name: _____

Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within Fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI / SEC Certificate of Registration with Secretary's Certificate
 - b. Mayor's/ Business Permit
 - c. PHILGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ
Officer-In-Charge

CLARK BENZON L. CASUCO
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL PRICE
			Office: Universidad De Manila Charge to: Repairs and Maintenance - Machinery and Equipment ABC: Php976,620.00	PR No. 1599 OBR No. 100-2010-09597		
			Repair/Replacement of parts of Airconditioning Unit Window Type 1HP to 2.5Hp			
1	15	units	General Cleaning	Php 2,800.00	Php _____	Php _____
2	15	units	System Reprocessing	Php 4,500.00	Php _____	Php _____
3	15	units	Capacitor Replacement	Php 2,500.00	Php _____	Php _____
4	15	units	Fan Motor Replacement (ACCU/FCU)	Php 14,000.00	Php _____	Php _____
5	15	units	Fan Blade (ACCU/FCU)	Php 9,800.00	Php _____	Php _____
			Floor Mounted 5TR			
6	6	units	General Cleaning	Php 6,160.00	Php _____	Php _____
7	6	units	System Reprocessing	Php 28,560.00	Php _____	Php _____
8	6	units	Capacitor Replacement	Php 2,500.00	Php _____	Php _____
9	6	units	Fan Motor Replacement (ACCU/FCU)	Php 14,000.00	Php _____	Php _____
10	6	units	Fan Blade (ACCU/FCU)	Php 9,800.00	Php _____	Php _____
11	6	units	Magnetic Contractor Replacement (1pole/3poles)	Php 16,500.00	Php _____	Php _____
			Ceiling Suspended			
12	3	pcs.	Capacitor Replacement	Php 2,500.00	Php _____	Php _____
			x-x-x-x-x-x-x-x-x			
			Per Lot Basis			Total..... Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date