

CITY GENERAL SERVICES OFFICE

**REQUEST FOR PRICE QUOTATION (RFQ) NO. 2020-10-629**  
NP - Small Value Procurement

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within Fifteen (15) calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
  - a. DTI / SEC Certificate of Registration with Secretary's Certificate
  - b. Mayor's/ Business Permit
  - c. PHILGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ  
Officer-In-Charge

CLARK BENZON L. CASUCO  
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Department of Public Services Charge to: Repair and Maintenance-Transportation Equipment ABC: Php198,300.00	PR No. 1221 OBR No. 100-2009-07738		
			For: ISUZU Dumptruck with Plate Number CO2728			
1	1	pc.	Clutch System	Php 8,000.00	Php _____	Php _____
2	1	pc.	Pressure Plate	Php 11,000.00	Php _____	Php _____
3	1	pc.	Clutch Disk	Php 6,000.00	Php _____	Php _____
4	1	pc.	Release Bearing	Php 4,000.00	Php _____	Php _____
5	1	pc.	Clutch Master Repair Kit	Php 800.00	Php _____	Php _____
6	1	pc.	Windshield	Php 20,000.00	Php _____	Php _____
			For: SHACMAN Dumptruck with Plate Number UIC942			
7	1	pc.	Left Side Mirror	Php 9,000.00	Php _____	Php _____
			For: ISUZU Dumptruck with Plate Number CP9055			
8	1	pc.	Clutch System	Php 8,000.00	Php _____	Php _____
9	1	pc.	Pressure Plate	Php 11,000.00	Php _____	Php _____
10	1	pc.	Clutch Disk	Php 6,000.00	Php _____	Php _____
11	1	pc.	Release Bearing	Php 4,000.00	Php _____	Php _____
12	1	pc.	Tail Light	Php 1,500.00	Php _____	Php _____
13	1	pc.	Horn	Php 2,000.00	Php _____	Php _____
14	2	pcs.	Battery (3SM)	Php 9,500.00	Php _____	Php _____
15	1	pc.	Blower	Php 3,000.00	Php _____	Php _____
16	3	pcs.	Flooring (1/8mm thickness Steel Plate)	Php 8,000.00	Php _____	Php _____
17	4	pcs.	Tire (8.25 x 16)	Php 15,000.00	Php _____	Php _____

18 1 pc. Radio

Php 1,000.00 Php \_\_\_\_\_ Php \_\_\_\_\_

x-x-x-x-x-x-x-x

Per Lot Basis Total.....

Php \_\_\_\_\_

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

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Printed Name/Signature

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Tel. No/Cellphone No.  
e-mail address

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Date