

CITY GENERAL SERVICES OFFICE

REQUEST FOR QUOTATION (RFQ) No. 2020-02-131

NP-Small Value Procurement

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within **seven (7) calendar days** from receipt hereof, subject to the following terms and conditions, to wit:

1. If applicable, indicate the specific brand, model/year and country of origin for each item.
2. Delivery period shall be within **fifteen (15) calendar days** upon receipt of **Purchase Order**.
3. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a maximum period of 120 calendar days.
5. Subject to the submission of the following documents:
 - a. DTI/SEC Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

THELMA L. PEREZ
Officer-In-Charge

REYNALIN B. ASUNCION
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
Office: Manila Traffic and Parking Bureau				PR No. 282		
Charge to: Other Supplies and Materials Expenses				OBR No. 100-2001-00504		
ABC: Php37,700.00						
1.	10	pack	Toilet tissue, 2ply, 12's/pack, soft	Php 206.70	Php _____	Php _____
2.	20	pack	Trash Bag, plastic, black (XL), 100s	Php 799.30	Php _____	Php _____
3.	5	can	Air Freshner, 320ml/can, high quality	Php 411.50	Php _____	Php _____
4.	6	pouch	Detergent Powder, all purpose, 850 gms	Php 176.40	Php _____	Php _____
5.	6	can	Insecticide, 500ml (330g)/can, high quality	Php 490.56	Php _____	Php _____
6.	2	gals	Dishwashing Liquid, 3.75 Liters/gallon generic	Php 237.25	Php _____	Php _____
7.	20	pcs.	Rubbing Alcohol, Isoprophyl 70% 50ml	Php 137.81	Php _____	Php _____
8.	6	pcs.	Doormat, standard size	Php 78.40	Php _____	Php _____
9.	2	pcs.	Dust Pan, plastic, big, high quality	Php 158.66	Php _____	Php _____
10.	2	pcs.	Broom, soft (tambo), high quality	Php 325.25	Php _____	Php _____
11.	2	bottle	Glass Cleaner, 500ml, high quality	Php 248.00	Php _____	Php _____
12.	4	pcs.	Trash Can, swing cover, large	Php 315.30	Php _____	Php _____
13.	2	pcs.	Broom, stick (tingting), high quality	Php 51.30	Php _____	Php _____
14.	6	can	Disinfectant Spray, 340 grams net content high quality Lyso	Php 630.50	Php _____	Php _____
15.	2	bottle	Floor Wax, liquid, generic 1ltr./btl	Php 272.40	Php _____	Php _____
16.	2	pcs.	Mop Handle, 5ft Plastic head, heavy duty	Php 593.40	Php _____	Php _____
17.	2	pcs.	Mop Handle, 100% rayon 400g	Php 316.50	Php _____	Php _____
18.	2	kilo	Rags, cotton (7") in diameter, 32 pcs/kg	Php 98.10	Php _____	Php _____
19.	2	bottle	Toilet Bowl & Urinal cleaner, 90ml-1000ml, high quality L2	Php 250.51	Php _____	Php _____
20.	3	pcs.	Bathroom Soap, 90gms. High quality	Php 71.40	Php _____	Php _____
X-X-X-X-X-X-X-X-X-X-X				PER LOT BASIS TOTAL	Php _____	

RFQ NO. 2020-02-131

Procurement of various Supplies and Materials

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
Office: Market Administration Office				PR No. 276		
Charge to: Other Supplies and Materials Expenses				OBR No. 100-2001-00478		
ABC: Php94,325.92						
1	4	cans	Air Freshner, aerosol type, 280ml., asstd. Scents	Php 250.00	Php _____	Php _____
2	20	gals.	Air Freshner, liquid, 4 liters	Php 410.00	Php _____	Php _____
3	40	btls.	Alcohol 70% Isoprophyl, 500ml.	Php 137.81	Php _____	Php _____
4	12	pairs	Boots, rubberized size 12	Php 450.00	Php _____	Php _____
5	60	pcs.	Broom, stick, w/handle	Php 107.00	Php _____	Php _____
6	40	pcs.	Brush, big w/wooden handle, 1mtr. Long	Php 120.00	Php _____	Php _____
7	20	pcs.	Dipper asstd. Color	Php 26.51	Php _____	Php _____
8	40	btls.	Dishwashing Liquid, 1 lit/btl.	Php 71.66	Php _____	Php _____
9	20	gals.	Disinfectant Cleaner, all purpose, 4L	Php 432.00	Php _____	Php _____
10	20	pcs.	Dust pan, non rigid plastic w/detachable handle	Php 90.00	Php _____	Php _____
11	60	packs	Garbage bag, big, gussetted, 10pcs/pack	Php 120.00	Php _____	Php _____
12	32	pairs	Gloves, rubberized 3/4, long black	Php 120.00	Php _____	Php _____
13	20	pouche	Hand Sanitizer 800ml, gel type	Php 98.00	Php _____	Php _____
14	4	boxes	Mask, for mouth cover 100pcs/box	Php 280.00	Php _____	Php _____
15	30	pcs.	Mop head, cotton	Php 94.00	Php _____	Php _____
16	12	pcs.	Pail 4 gallon assorted, color	Php 120.00	Php _____	Php _____
17	10	btls.	Pest Killer Insecticide 750ml.	Php 435.20	Php _____	Php _____

18	50	kilos	Rag, cotton 7" in diameter, assorted colors	Php	97.02	Php	_____
19	20	bars	Soap, Detergent bar 4pcs/bar	Php	40.00	Php	_____
20	80	pcs.	Soap, Detergent powder, 40grms.	Php	46.25	Php	_____
21	25	gals.	Sodium hydrochloride 4 liters	Php	350.00	Php	_____
22	16	pcs.	Spade	Php	239.00	Php	_____
23	20	packs	Toilet Deodorant Cake, 50 gms., 3 pcs/pack, asstd. Scents	Php	75.00	Php	_____
24	16	packs	Toilet Tissue Paper, white, 2 ply sheets/roll, 12 pcs./pack	Php	100.00	Php	_____
25	24	pcs.	Trash Can plastic, medium size	Php	58.33	Php	_____
			X-X-X-X-X-X-X-X-X-X				
					PER LOT BASIS TOTAL	Php	_____

Printed Name/Signature

Tel. No/Cellphone No.

Date