

Republic of the Philippines  
City of Manila

BIDS AND AWARDS COMMITTEE  
Procurement of Goods and Services

**INVITATION TO BID (ITB) NO. 2020-01-02**  
January 8, 2020

The City Government of Manila, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to bid for the hereunder project:

Project : Procurement of Various I.T. Equipment, Supplies and Closed Circuit Television

Requesting Office/End-user : City Civil Registry Office

Approved Budget for the Contract (ABC) : Php1,793,490.20

Source of Fund : Trust Fund

Delivery Period : Thirty (30) Calendar Days

Prospective eligible bidders must have completed within the last three (3) years Single Largest Completed Contract (SLCC) that is similar to the contract to be bid equivalent to at least fifty percent (50%) of the Approved Budget for the Contract (ABC).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).

The BAC will hold a Pre-Bid Conference on **January 16, 2020, 2:20 p.m.** at **City General Services Office**, 4<sup>th</sup> Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila, which shall be open to prospective bidders.

Bidding will be conducted on **January 28, 2020, 2:20 p.m.** through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations of R.A. 9184.

A complete set of Bidding Documents and other detailed information may be acquired from the BAC Secretariat, City General Services Office, 4<sup>th</sup> Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila. Bids must be duly received by the BAC Secretariat at the address above- mentioned on or before **January 28, 2020, 1:00 p.m.** Bid documents submitted after the deadline shall not be accepted. All prospective Bidders shall be charged a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00).**

The City Government of Manila reserves the right to accept or reject any bid, to annul the bidding process, and to reject any and all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Ms. THELMA L. PEREZ  
CGSO, Room 442, Manila City Hall Building  
310-5195

**ATTY. MA. CRISTINA S. FERNANDEZ**  
OIC – Urban Settlements Office and  
Chairperson, BAC