

Republic of the Philippines
City of Manila
CITY GENERAL SERVICES OFFICE
REQUEST FOR PRICE QUOTATION
(Small Value Procurement)

Date: March 26, 2018
Quotation No. 2018-03-163

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. Delivery period shall be within fifteen (15) calendar days upon receipt of Notice to Proceed.
2. Warranty shall be for a period of three (3) months for supplies and materials, one (1) year for equipment from date of acceptance by the end-user.
3. Price validity shall be for a maximum period of 120 calendar days.
4. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/ Business Permit
 - c. PhilGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

FRANCIS F. YENKO
Officer-In-Charge

REYNALIN B. ASUNCION
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Department of Social Welfare Charge to: Other Supplies and Materials Expenses ABC: Php339,300.00	PR No. 190 OBR No. 100-1802-00785		
1.	36,000	pcs.	Bags, plastic, transparent, 10x15	Php 6.00	Php _____	216,000.00
2.	3,600	pcs.	Bags, with print, plastic, large	Php 8.00	Php _____	28,800.00
3.	70	pcs.	Lace for ID's with print	Php 150.00	Php _____	10,500.00
4.	8,000	pcs.	Lace for ID's, MMDC & Day Care	Php 7.00	Php _____	56,000.00
5.	400	pcs.	Medals, gold and silver	Php 50.00	Php _____	20,000.00
6.	4,000	pcs.	Bags, plastic, sando type, small	Php 1.00	Php _____	4,000.00
7.	2,000	pcs.	Bags, plastic, sando type, large	Php 1.50	Php _____	3,000.00
8.	100	pcs.	Bags, for trash, x-large	Php 10.00	Php _____	1,000.00
						339,300.00
			PER LOT BASIS TOTAL:		Php _____	-

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

Printed Name/Signature

Tel. No./Cellphone No.
e-mail address

Date