

Republic of the Philippines
City of Manila
CITY GENERAL SERVICES OFFICE
REQUEST FOR PRICE QUOTATION
(Small Value Procurement)

Date : March 20, 2018
Quotation No. 2018-03-158

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. Delivery period shall be within fifteen (15) calendar days upon receipt of Notice to Proceed.
2. Warranty shall be for a period of three (3) months for supplies and materials , One (1) year for equipment from date of acceptance by the end-user.
3. Price validity shall be for a maximum period of 120 calendar days.
4. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/Business Permit
 - c. PhilGEPS Registration
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

FRANCIS F. YENKO
Officer-in-Charge

NOEMI D. BOLINAS
Supply Officer III

ITEM	QTY	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
Office: Manila Traffic and Parking Bureau Charge to: Printing and Publication Expenses ABC: Php79,600.00						
				PR No.241		
				OBR No. 100-1803-01058		
1.	315	pcs.	ID for Traffic Enforcer, length: 150mm width: 100.8mm with Manila City Hall logo and MTPB logo	Php 20.00	Php _____	Php _____
2.	240	pcs.	ID for Parking Collector, length: 150mm width:100.8mm with Manila City Hall logo and MTPB logo	Php 20.00	Php _____	Php _____
3.	20	pads	Overnight Application form, carbonized, 2- ply, white and yellow, long, bond size	Php 550.00	Php _____	Php _____
4.	10	pads	Disbursement Voucher, 4 shts/set, 50 sets/pad, short, bond size,	Php 850.00	Php _____	Php _____
5.	10	pads	Journal Entry Voucher, 4 shts/set, 50 sets/pad, short, bond size,	Php 850.00	Php _____	Php _____
6.	10	pads	Obligation Request Form, 4 shts/set, 50 sets/pad, short, bond size,	Php 850.00	Php _____	Php _____
7.	100	pcs.	Traffic Apprehension Report Form	Php 20.00	Php _____	Php _____
8.	750	pcs.	Vinyl Sticker for Overnight Parking, annually, vinyl materials, adhesive, 3" x 3.75" , color separation printing, cmyk, with City of Manila logo design, pre-numbered	Php 20.00	Php _____	Php _____
9.	750	pcs.	Vinyl Sticker for Overnight Parking, quarterly, vinyl materials, adhesive, 3" x 3.75" , color separation printing, cmyk, with City of Manila logo design, pre-numbered x x x x x x x	Php 20.00	Php _____	Php _____
PER LOT BASIS TOTAL:						Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the item/s at prices listed above.

Printed Name/Signature

Tel. No/Cellphone No.
e-mail address

Date