

Republic of the Philippines
 City of Manila
 CITY GENERAL SERVICES OFFICE
REQUEST FOR PRICE QUOTATION
 (Small Value Procurement)

Date: March 12, 2018
 Quotation No.2018-03-121

Company Name: _____
 Address: _____

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. Delivery period shall be within fifteen (15) calendar days upon receipt of Notice to Proceed.
2. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user
3. Price validity shall be for a maximum period of 120 calendar days.
4. Subject to the submission of the following documents:
 - a. DTI Certificate of Registration
 - b. Mayor's/ Business Permit
 - c. PHILGEPS Registration Number
 - d. Income/Business Tax Return
 - e. Omnibus Sworn Statement

Canvassed By:

CRISTINA R. TABUNDA
 Supply Officer II

FRANCIS F. YENKO
 Officer-In-Charge

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Justice Jose Abad Santos General Hospital Charge to: Other Supplies & Materials Expenses ABC: Php225,200.00	PR No. 193 OBR No.100-1802-00802		
1	40	carts	Cartridge for HP # 704, black	Php 590.00	Php _____	Php _____
2	40	carts	Cartridge for HP # 704, color	Php 590.00	Php _____	Php _____
3	2	boxes	Drum unit for NPG28IR231L # 0385B001BA	Php 24,000.00	Php _____	Php _____
4	24	boxes	Ink toner for DP, black ink, DC14	Php 1,250.00	Php _____	Php _____
5	9	rolls	Master roll, 200 cuts for DR42B2 STD	Php 5,000.00	Php _____	Php _____
6	10	boxes	Toner for IR2318L Copier Machine, 3 in 1 -x-x-x-x	Php 5,500.00	Php _____	Php _____

PER LOT BASIS TOTAL:

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

 Printed Name/Signature

 Tel. No/Cellphone No.
 e-mail address

 Date

23,600.00
23,600.00
48,000.00
30,000.00
45,000.00
55,000.00
225,200.00