

Republic of the Philippines  
City of Manila  
CITY GENERAL SERVICES OFFICE  
**REQUEST FOR PRICE QUOTATION**  
(Small Value Procurement)

Date: March 12, 2018  
Quotation No.2018-03-113

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. Delivery period shall be within fifteen (15) calendar days upon receipt of Notice to Proceed.
2. Warranty shall be for a period of three (3) months for supplies and materials, One (1) year for equipment from date of acceptance by the end-user
3. Price validity shall be for a maximum period of 120 calendar days.
4. Subject to the submission of the following documents:
  - a. DTI Certificate of Registration
  - b. Mayor's/ Business Permit
  - c. PHILGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

**FRANCIS F. YENKO**  
Officer-In-Charge

**CLARK BENZON L. CASUCO**  
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Ospital ng Tondo Charge to: Other Supplies and Materials Expenses ABC: Php224,000.00	PR No. 226 OBR No. 100-1802-00763		
1	72	yards	Linen, white, repellant, 90 width	Php 250.00	Php _____	Php _____
2	100	yards	Linen, green, repellant, 60 width	Php 200.00	Php _____	Php _____
3	10	pcs.	Boots, laundry	Php 740.00	Php _____	Php _____
4	20	pcs.	Mat, rubber, non-slipped	Php 200.00	Php _____	Php _____
5	100	btls.	Fabric conditioner, 1.8 liters/btls.	Php 250.00	Php _____	Php _____
6	120	bars	Bar, detergent	Php 40.00	Php _____	Php _____
7	600	pack	Powder, detergent, 1100g.	Php 170.00	Php _____	Php _____
8	60	pairs	Gloves, laundry	Php 165.00	Php _____	Php _____
9	12	pcs.	Brush, scrub	Php 75.00	Php _____	Php _____
10	160	gals.	Bleaching Solution, 3.785 liters/gal.	Php 200.00	Php _____	Php _____
			x-x-x-x-x-x-x			
			Per Lot Basis Total.....			Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No/Cellphone No.  
e-mail address

\_\_\_\_\_  
Date