

Republic of the Philippines  
City of Manila  
CITY GENERAL SERVICES OFFICE  
**REQUEST FOR PRICE QUOTATION**  
(Small Value Procurement)

Date: March 2, 2018  
Quotation No. 2018-02-62

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Please quote your lowest price on the item/s listed below and submit your quotation together with the requirements stated hereunder to this office located at Room 442, Manila City Hall Building, Arroceros Street, Manila during office hours within seven (7) calendar days from receipt hereof, subject to the following terms and conditions, to wit:

1. Delivery period shall be within nine (9) months upon receipt of Notice to Proceed.
2. Subject to the submission of the following documents:
  - a. DTI Certificate of Registration
  - b. Mayor's/Business Permit
  - c. PhilGEPS Registration Number
  - d. Income/Business Tax Return
  - e. Omnibus Sworn Statement

Canvassed By:

**FRANCIS F. YENKO**  
Officer-In-Charge

**EVELYN V. MANUGUID**  
Acting Supply Officer I

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Sta. Ana Hospital Charge to: Repairs and Maintenance - Machinery Equipment ABC: Php210,000.00			
3	quarters		Preventive Maintenance of Two (2) units Ultrasound Machine for the period April 1 to December 31, 2018 with Serial Nos. 314730 and 307182 Scope of Work: * Preventive maintenance Service in the form of an on-site visit for a thorough inspecton of the equipment to as certain operational reliability, performance & safety. The inspection includes lubrication, adjustments cleaning, and other activities necessary for the usage of the equipment. * Unlimited corrective service/repair is on an on-call basis to correct or repair any malfunction in or failure of the equipment. Corrective service is included in the PMS, however, it part/s are found to be defective during the repair, quotation will be submitted & will be replaced upon our approval. * The Service Engineer shall provide an Equipment Service Report &/or Preventive Maintenance Checklist showing maintenance done w/ the equipment including parts replaced in order to provide a historical data of the maintenance service. * Contractors will recommend basic equipment maintenance or User Maintenance be conducted by the Hospital authorized staff	Php 70,000.00	Php _____	Php _____
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RFQ No. 2018-02-62  
Procurement of Services for the Preventive Maintenance  
of Two (2) units Ultrasound Machine for the period  
April 1 to December 31, 2018  
March 2, 2018

ITEM	QTY.	UNIT	ARTICLE AND DESCRIPTION	CEILING PRICE	UNIT PRICE	TOTAL
			Office: Sta. Ana Hospital Charge to: Repairs and Maintenance - Machinery Equipment ABC: Php210,000.00			
			* Coverage hours and response time; a. PMS Corrective Repairs;8:30 am to 5:30 pm from Monday to Friday. b. Response Time: within 24 hours from the receipt of request from service. * Should parts for preventive maintenance &/or corrective repair be required, these will be quoted separately & will be delivered & installed after receipt of purchase order. Estimated delivery & installation for these parts is from two (2) to three (3) weeks upon receipt of purchase order.			
			X-X-X-X-X-X-X-X-X			
			Total . . . . .	Php210,000.00	Total . . . . .	Php _____

After having carefully read and accepted your terms and conditions, I/We hereby quote on the items/s at prices listed above

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Printed Name/Signature

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Tel. No/Cellphone No.  
e-mail address

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Date