

REQUIREMENTS FOR LATE REGISTRATION OF DEATH CERTIFICATE

1. Original Death Certificate prepared by Hospital or Funeral Parlor
2. Latest Copy of Certificate of No Record from PSA (NSO) and LCR of Manila
3. Affidavit of the nearest relative of the deceased or any person having legal charge of the deceased when he/she was still alive stating therein the exact date and place of death, the facts and circumstances surrounding the death and the reason or cause of delay
4. Original Copy of the Certificate of Burial, Cremation or other means of corpse disposal.
5. Certificate from the Funeral Parlor and Cemetery
6. **For Muslim Registrants**, fill-up Municipal Form No. 103

REMINDERS:

1. Don't submit "**Fake Documents**" to avoid penalty. All supporting documents are subject for **VERIFICATION**
2. All supporting documents submitted must be original copy.
3. Please avoid erasures and alterations in the preparation of the Death Certificate.
4. Please complete all the needed requirements before submission.
5. Ten (10) days posting period. Will commence on the day when the requirements was submitted.
6. **REGISTRATION FEE – Php 240.00**