

**REQUIREMENTS FOR LATE REGISTRATION OF BIRTH
BORN IN HOSPITAL/LYING-IN CLINIC**

1. No record of Birth from PSA (NSO) and LCR of Manila
2. Endorsement from the hospital and affidavit stating reason of delay
3. Medical Records/Certification from the hospital that the mother delivered the child in the said hospital
4. Pre-Natal Record of the mother if 40 y/o and above at the time of the birth of the child regardless of birth order
5. Photocopy/Xerox copy of ID of parents
6. Certified copy of Marriage Contract of Parents or Birth Certificate of Brother/Sister with date and place of marriage of parents or birth certificate of older brother /sister with proof of legitimacy

ILLEGITIMATE CHILDREN

Born before August 3, 1988, the FATHER must sign the Affidavit of Acknowledgment at the back of COLB **If Father is Deceased**, submit documents that will **prove the filiation** of the child or documents showing that the father has acknowledged the child i.e. ITR, public document and private handwritten instrument

A.O. 1 s. 2016 REVISED IRR of RA 9255 based on Supreme Court Ruling on GRANDE vs. ANTONIO

Born from AUGUST 3, 1988 – MARCH 18, 2004, with or without Admission of Paternity at the back of the COLB, the child shall use the SURNAME OF THE MOTHER

Born from MARCH 19, 2004 – PRESENT

*with Admission of Paternity but no AUSF, the child shall use the SURNAME OF THE MOTHER

*with Admission of Paternity and with AUSF, the child shall use the SURNAME OF THE FATHER

0 – 6 yrs. old – AUSF to be executed by the mother or the guardian, in the absence of the mother.

7-17 yrs. old – AUSF to be executed by the child attested by the mother or the guardian

18 yrs. and above – AUSF to be executed by the child without need of attestation.

REMINDERS:

*Don't submit **"FAKE DOCUMENTS"** to avoid penalty. All supporting documents are subject for VERIFICATION and FURTHER EVALUATION.

*Birth Certificate and Marriage Contract must be certified photocopy.

*Complete the needed requirements before submission.

*Ten (10) days mandatory posting period will commence on the day requirements are submitted.

FEES:	NOT MARRIED	MARRIED
0 – 6 months	P195.00	P165.00
7 months or more	240.00	240.00
AUSF	200.00	
CTC of AUSF	50.00	

NOTE: NO RECEIVING OF APPLICATION AND NO FOLLOW-UP EVERY FRIDAY