

**Republic of the Philippines
City of Manila**

BIDS AND AWARDS COMMITTEE

INVITATION TO BID (ITB)

The City Government of Manila, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to bid for the hereunder project:

Project : Procurement of Fuel, Oil and Lubricants for 2018

Requesting Office/End-user : Office of the Mayor, Office of the Vice Mayor, Bureau of Permits, City Assessor's Office, City General Services Office, City Planning and Development Office, City Personnel Office, City Treasurer's Office, Department of Engineering and Public Works, Department of Public Services, Department of Social Welfare, Division of City Schools, Gat. Andres Bonifacio Memorial Medical Center, Justice Jose Abad Santos General Hospital, Manila Health Department, Manila Health Department – Cemetery, Manila Tourism and Cultural Affairs Bureau, Manila Traffic and Parking Bureau, Manila Tricycle Regulatory Office, Ospital ng Maynila Medical Center, Ospital ng Sampaloc, Ospital ng Tondo, Parks Development Office, Public Recreations Bureau, Sta. Ana Hospital, Universidad de Manila and Veterinary Inspection Board

Approved Budget for the Contract (ABC) : Php30,920,426.00

Source of Fund : Fuel, Oil and Lubricants Expenses

Delivery Period Per Quarter : Ninety (90) calendar days

Prospective eligible bidders must have completed within the last three (3) years at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least twenty five percent (25%) of the Approved Budget for the Contract (ABC). The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations of R.A. 9184.

The complete schedule of activities is listed, as follows:

Activities	Schedule – 2018
1. Issuance of Bid Documents	April 12 – May 2
2. Pre-bid Conference	April 20 – 2:30 p.m.
3. Deadline for the issuance and payment of bid documents	May 2 – 9:00 a.m.
4. Bidding proper; opening of bid envelopes	May 2 – 2:00 p.m.

Note: All bidding documents must be submitted on or before 1:00 p.m. on the date of the Opening of Bids. Bid Documents submitted after the deadline shall not be accepted.

A complete set of Bidding Documents and other detailed information may be acquired from the BAC Secretariat, City General Services Office, 4th Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila. All prospective Bidders shall be charged a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty Five Thousand Pesos (P 25,000.00)**.

The City Government of Manila reserves the right to accept or reject any bid, to annul the bidding process, and to reject any and all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Mr. FRANCIS F. YENKO
CGSO, Room 442, Manila City Hall Building
310-5195

ERICSON A. ALCOVENDAZ
City Administrator and
Chairperson, BAC