Republic of the Philippines
City of Manila

BIDS AND AWARDS COMMITTEE
Procurement of Goods and Services

INVITATION TO BID (ITB) NO. 2019-04-119
April 15, 2019

The City Government of Manila, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to bid for the hereunder project:

Project : Procurement of 6,400 sets Day Care Books, for Activity

Requesting Office/End-user : Department of Social Welfare

Approved Budget for the Contract (ABC) : Php3,276,800.00

Source of Fund : Other Supplies and Materials Expenses

Delivery Period per Quarter : Fifteen (15) calendar days

Prospective eligible bidders must have completed within the last three (3) years Single Largest Completed Contract (SLCC) that is similar to the contract to be bid equivalent to at least twenty five percent (25%) of the Approved Budget for the Contract (ABC).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations of R.A. 9184.

The complete schedule of activities is listed, as follows:

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<th>Activities</th>
<th>Schedule - 2019</th>
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<tr>
<td>1. Issuance of Bid Documents</td>
<td>April 22 – May 16</td>
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<tr>
<td>2. Pre-bid Conference</td>
<td>April 30 – 2:30 p.m.</td>
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<td>3. Deadline for the issuance and payment of bid documents</td>
<td>May 16 – 9:00 a.m.</td>
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<td>4. Bidding proper; opening of bid envelopes</td>
<td>May 16 – 1:30 p.m.</td>
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Note: All bidding documents must be submitted on or before 1:00 p.m. on the date of the Opening of Bids. Bid Documents submitted after the deadline shall not be accepted.

A complete set of Bidding Documents and other detailed information may be acquired from the BAC Secretariat, City General Services Office, 4th Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila. All prospective Bidders shall be charged a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00).

The City Government of Manila reserves the right to accept or reject any bid, to annul the bidding process, and to reject any and all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Mr. FRANCIS F. YENKO
CGSO, Room 442, Manila City Hall Building
310-5318

ERICSON A. ALCOVENDAZ
City Administrator and
Chairperson, BAC