Republic of the Philippines
City of Manila
BIDS AND AWARDS COMMITTEE
Procurement of Goods and Services

INVITATION TO BID (ITB) NO. 2019-07-136
July 5, 2019

The City Government of Manila, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to bid for the hereunder project:

Project : Procurement of Various Office Supplies
Requesting Office/End-user : Department of Social Welfare
Approved Budget for the Contract (ABC) : Php1,779,134.00
Source of Fund : Office Supplies Expenses
Delivery Period : Thirty (30) Calendar Days

Prospective eligible bidders must have completed within the last three (3) years Single Largest Completed Contract (SLCC) that is similar to the contract to be bid equivalent to at least twenty five percent (25%) of the Approved Budget for the Contract (ABC).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (IRR).

Bidding will be conducted on July 29, 2019, 2:30 p.m. through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations of R.A. 9184.

The BAC will hold a Pre-Bid Conference on July 16, 2019, 2:30 p.m. at 4th Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat at the address above-mentioned on or before July 29, 2019, 2:00 p.m. Bid documents submitted after the deadline shall not be accepted.

A complete set of Bidding Documents will be available on July 8, 2019 and other detailed information may be acquired from the BAC Secretariat, City General Services Office, 4th Floor Rm. 442, Manila City Hall Building, A.J. Villegas St., Ermita, Manila. All prospective Bidders shall be charged a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00).

The City Government of Manila reserves the right to accept or reject any bid, to annul the bidding process, and to reject any and all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Ms. THELMA L. PEREZ
CGSO, Room 442, Manila City Hall Building
310-5195

ATTY. MA. CRISTINA S. FERNANDEZ
OIC – Youth Development Welfare Bureau and
Chairperson, BAC